



## Instructions for listing your Forté Fellowship as an Honor and Award on LinkedIn

1. Click “Add Profile Section” at the top of your LinkedIn Profile. On the “Add to Profile” page, click on “Additional”. Then navigate to “Add Honors & Awards”.
2. Complete the following fields:
  - a. Title: Forté Fellowship
  - b. Associated with: “Student at XYZ University, Master of Business Administration”
  - c. Issuer: Forté
  - d. Issue Date: [Month] and [Year] you received the award
  - e. Description: Forté Fellowships are prestigious, competitive awards that are recognized within the business school community and beyond. Forté Fellows exhibit exemplary leadership, represent diverse backgrounds, and demonstrate a commitment to advancing women in business — all of which aligns with Forté's mission.
  - f. Media: ([download image](#))



3. Click Save!

## **Instructions for Updating Your Education Section on LinkedIn with the Forté Fellowship**

1. Navigate to the Education section of your LinkedIn Profile. Click the pencil icon to edit your Education section.
2. Navigate to the section that lists your MBA academic institution. List "Forté Fellow" in the section you deem appropriate - either Activities and Societies or Description.
3. Click Save!

## **Instructions for Updating Your Intro Section on LinkedIn with the Forté Fellowship**

1. Navigate to the Introduction section of your LinkedIn Profile. Click on the pencil icon to edit your introduction.
2. List "Forté Fellow" in your headline section, along with any other information you feel is appropriate.
3. Click Save!