

Instructions for listing your Forté Fellowship as an Honor and Award on LinkedIn

- 1. Click "Add Profile Section" at the top of your LinkedIn Profile. On the "Add to Profile" page, click on "Additional". Then navigate to "Add Honors & Awards".
- 2. Complete the following fields:
 - a. Title: Forté Fellowship
 - b. Associated with: "Student at XYZ University, Master of Business Administration"
 - c. Issuer: Forté
 - d. Issue Date: [Month] and [Year] you received the award
 - e. Description: Forté Fellowships are prestigious, competitive awards that are recognized within the business school community and beyond. Forté Fellows exhibit exemplary leadership, represent diverse backgrounds, and demonstrate a commitment to advancing women in business all of which aligns with Forté's mission.
 - f. Media: (download image)



3. Click Save!

Instructions for Updating Your Education Section on LinkedIn with the Forté Fellowship

- 1. Navigate to the Education section of your LinkedIn Profile. Click the pencil icon to edit your Education section.
- 2. Navigate to the section that lists your MBA academic institution. List "Forté Fellow" in the section you deem appropriate either Activities and Societies or Description.
- 3. Click Save!

Instructions for Updating Your Intro Section on LinkedIn with the Forté Fellowship

- 1. Navigate to the Introduction section of your LinkedIn Profile. Click on the pencil icon to edit your introduction.
- 2. List "Forté Fellow" in your headline section, along with any other information you feel is appropriate.
- 3. Click Save!